

# Askham Bryan Parish Council

Parish Council Meeting to be held on Thursday 20 October 2022 at 7pm in the in the Village Hall

## AGENDA

1. To receive and approve where requested apologies for absence.
2. To consider co-opting to fill current vacancy.
3. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation.
4. Public Participation.
5. To **approve & sign the minutes** of the meeting of the Parish Council held on 18<sup>th</sup> August 2022
6. **Planning Matters**
  - a) **Planning Applications Received**  
22/01920/TCA - 4 The Court Main Street - Works to 1no. Chestnut tree to Crown Lift of 2.5m over footpath and of 5.2m from ground over Highway; Crown Reduction of 1.5-2.5m in length - tree works in a Conservation Area
  - b) **Planning Decision Notices Received**  
None
7. To receive the **North Yorkshire Police Crime Report**
8. Ward Councillor's Report
9. **Other Matters**
  - 9.1 Redevelopment of the Recreational Area – update on progress since the last meeting
  - 9.2 Programme of reviewing Parish Council policies and documents: Standing Orders
  - 9.3 Remembrance Day 2022
  - 9.4 To consider a response to proposals to introduce a forty miles per hour speed restriction on Askham Fields Lane.
10. To consider **financial issues** as below
  - 10.1 Report of invoices to be paid.
    - Clerk's Salary 01/08/2022 to 31/08/2022 plus deductions payable to HMRC
    - Defibrillator pads for an Ipad SP1, £45 + £5.95 delivery, £50.95 + £10.19 VAT
    - Half a bag of compost - Foss Feeds - £2.50 + 50p VAT\*
    - Mixed Bedding Plants - Geranium, lobelia, bacopa, petunia, begonia, 14 x 62.5p - Dalby's Nurseries - £8.75\*
    - Mixed Bedding Plants - Verbena, petunia, fuchsia, geranium, 4 x 62.5p - Dalby's Nurseries - £2.50\*
    - Laptop -Asus Exertis X515JA-BQ2024W in grey - £274.17 + £54.83 VAT
    - McAfee anti-virus software - £19.79
    - Windows 365 annual subscription - £59.99
    - HMRC - penalty for late submission of filing online - £200\*
    - Clerk's Salary 01/09/2022 to 30/10/2022 plus deductions payable to HMRC
    - Poppy Shop – Wreath - £17.99 (£3.67 VAT) plus £3.99 deliveryItems marked \* have already been paid and are being retrospectively reported.
  - 10.2 To consider the budget for 2023/24
  - 10.3 Appointment of Internal Auditor
11. To consider **Correspondence** received by the Clerk since the last meeting and agree further action where necessary (418-436) and to report on any posts made on Facebook.

12. To receive the Action Tracker and note progress of previously agreed actions and to consider legal duties regarding workplace pensions re-enrolment.
13. **Dates of 2022 meetings.**  
20<sup>th</sup> October 2022 and 17<sup>th</sup> November 2022. Both to be held at the Village Hall at 7pm.